

VCS Community Change Project

Domestic Violence Program for Men

A NY Model Batterer Program • www.nymbp.org

Phyllis B. Frank, Director • Karen Cancro, Project Coordinator
Vanessa Green, Jean Max Naissant, Supervisors • Joseph Coe, Diana Wilkins, Staff • Susanne Fitzpatrick, Admin Asst

Dismissal Letter

Date

Participant's Name

Address

City, State, Zip

Dear (Participant's name)

You were dismissed from the Domestic Violence Program for Men on (Date) due to too many absences. (or other reason typed in for dismissal)

As you are aware, in the Policy Agreement that you signed, it was indicated that you could only take one absence in the first four weeks. You took a 2nd absence, which resulted in your dismissal.

or

As you are aware, in the Policy Agreement that you signed, it was indicated that you could be absent up to (3 or 6) times. You were absent a (4th or 7th) time, which resulted in your dismissal.

or

As you are aware, in the Policy Agreement that you signed, it was indicated that you could only be absent two times in a row. You were absent a 3rd time, which resulted in your dismissal.

or

As you are aware, in the Policy Agreement that you signed, it was indicated that you could only take three absences in the first 26 sessions. You took a 4th absence, which resulted in your dismissal.

If you are required to continue attending the Domestic Violence Program for Men, you will have to register and begin again.

Sincerely,

PBF/

10/09